

**11th CARIBBEAN CONFERENCE ON
COMPREHENSIVE DISASTER MANAGEMENT
Sint Maarten
December 2nd -6th 2019**

*“The Road to Resilience Checkpoint 2019 - Safeguarding Our
Communities, Livelihoods and Economies”*

CALL FOR PRESENTATIONS

The Caribbean Conference on Comprehensive Disaster Management (CDM) is the Region’s premier event on disaster risk management organized by the Coordinating Unit of the Caribbean Disaster Emergency Management Agency (CDEMA) in collaboration with its partners. The CDM Conference is the Region’s largest gathering of professionals and experts in the field of disaster risk management. It is one single space where experts from across priority sectors and key thematic areas meet and share knowledge on best practices.

Comprehensive Disaster Management (CDM) is the region’s brand of Disaster Risk Management and contributes to the Sendai Framework for Disaster Risk Reduction (DRR), a blue print for global actions in DRR. In that regard, the Conference is an endorsed regional event of the United Nations International Strategy for Disaster Reduction (UNISDR) and is structured to strategically influence niche audiences, promote good practice, share ongoing research and chart the way forward for the advancement of CDM in the Caribbean

The 11th Caribbean Conference on Comprehensive Disaster Management will be convened under the theme: CDM: The Road to Resilience Checkpoint 2019 – Safeguarding Our Communities, Livelihoods and Economies. This theme allows for a very thought provoking, dynamic and engaging programme which will feature the following sessions and events:

- Opening Ceremony
- Plenary Sessions
- Concurrent Sessions
- Panel Discussions
- Exhibition
- Youth Forum
- Film Festival
- Professional Development Sessions
- Awards Gala and Closing Ceremony
- Charity 5k Walk/Run

Proposals for presentations are invited to be featured at the 11th Comprehensive Disaster Management Conference during the Concurrent Sessions, Film Festival and Poster Sessions.

Presentations should be based on the Conference theme and relevant to one of the four (4) Priority Areas of the CDM Strategy 2014-2024. These areas are captured in the sub-themes as follows:

- Safeguarding through Stronger Institutions
- Knowledge Management – A Safeguarding Imperative!
- Safeguard our Economies – Build Sector Resilience
- Empowerment and Youth Participation – Essentials for Community and Livelihood Safeguarding

TYPES OF PRESENTATIONS

Concurrent Sessions

In keeping with the sub-themes, Paper presentations are invited to support the Concurrent Sessions in the identified focus areas as follows. Research papers in support of any of the sub-themes and focus areas are also encouraged:

- Sub-Theme 1: Safeguarding through Stronger Institutions
 - Institutional Strengthening for resilience in CDEMA Participating States
 - Crisis and displacement
 - Building resilience through preparedness and response actions
 - Security considerations in resilience
- Sub-Theme 2: Knowledge Management – A Safeguarding Imperative!
 - Integrating Research, Policy and Practice for CDM
 - Applied and operationally directed research to support resilience building
 - Evidence Based Decision Making for CDM
- Sub-Theme 3: Safeguard our Economies – Build Sector Resilience
 - Resilience building in the Tourism sector
 - Agricultural Sector initiatives or case studies on building resilience
 - Environmental protection and physical planning as vehicles for resilience building
 - Private Sector role, initiatives and Case Studies in building resilience
 - Resilience in recovery
- Sub-theme 4: Empowerment and Youth Participation – Essentials for Community and Livelihood Safeguarding
 - Safeguarding the most vulnerable - Human Rights and Child Protection
 - Safeguarding Livelihoods through Social Protection
 - Gender and Disaster Risk Management
 - Good Practices in strengthening Community resilience
 - ICTs in Disaster Risk Management
 - Climate Change in Disaster Risk Management

In submissions, prospective presenters should reference the sub-Theme and the focus area under which the proposal should be considered. Presentations will be grouped accordingly. Confirmed speakers will be expected to submit a power point presentation along with their paper ahead of the identified day and session. Each presentation will be limited to 15 minutes and there will be 15 minutes for questions and discussion.

Film Festival

The “Film Festival” has been an integral part of the Conference since 2008. It is an opportunity to showcase the work of disaster management partners and share best practices through the eyes of the camera. The documentaries and short films should be related to the theme of the Conference.

This is customarily an evening activity and is presented in a very relaxed atmosphere. The maximum duration of the documentary is 20 minutes. Each video is preceded by a three (3) minute introduction by the producer or representative and there is an opportunity for a five (5) minute Q & A after each presentation.

Poster Presentations

Poster presentations will take the form of two concurrent sessions within the Conference Programme. These sessions aim to provide an interactive opportunity for persons to present and demonstrate their new and innovative ideas around the Conference Sub-Themes and focus areas to obtain feedback from knowledgeable experts in the field in an informal setting. It gives conference attendees a forum where they can learn about novel on-going research projects that might not yet be complete, but whose preliminary results are already interesting. It also provides poster presenters with an excellent opportunity to receive invaluable feedback from knowledgeable sources.

The poster presentations will be scheduled daily and allow for delegates to engage in one-on-one discussions with the presenter. Each presentation will be for 10 minutes. There will also be 10 minutes for questions and discussion after the last presentation.

GUIDELINES FOR SUBMISSION OF ABSTRACTS FOR CONCURRENT SESSIONS

Prospective presenters should carefully review the information below and then submit their abstract via email. **The deadline for submissions is July 31, 2019 at 11:59 pm AST.**

Please include the following information with your submission:

- A brief biographical sketch and author information (Name, degrees / designations, mailing address, email address, daytime telephone numbers, photo)
- Title of presentation (indicating if it would be an oral presentation, if you intend to prepare a written paper or both)

- Summary of presentation (4 -5 sentences summarizing the content of your presentation as well as major points and benefits to delegates)
- **Clear identification of the Conference Sub-theme and focus area** as listed
- Abstract (maximum of 250 words describing **the content of your presentation**)
- Curriculum Vitae
- All submissions must be in electronic format and sent to conferencecoordinator@cdema.org
- Submissions must be in English
- Abstracts and summaries must be titled and include the author's name, institution/agency and full contact details
- Confirmed speakers will be required to submit a PowerPoint presentation along with their paper

Commercial presentations will not be accepted.

FILM FESTIVAL

Videos are to be submitted for consideration by sending a link to download the video to conferencecoordinator@cdema.org

SELECTION CRITERIA

An Evaluation Committee will review all abstracts. Selection will be based on the following criteria:

- Direct relevance to and alignment with the conference theme and sub-themes, highlighting current trends, lessons and solutions
- Originality of presentation
- Quality of presentation - submission of a clearly written, well organized abstract that begins with a concise statement of the topic or issue and ends with a substantive conclusion
- Adherence to the submission guidelines outlined above
- Presenter's Qualifications, knowledge and expertise
- Demonstration of best practices and innovation
- Absence of commercial sales content for services or products

AFTER YOUR ABSTRACT IS ACCEPTED

Registration

For each accepted paper, at least one author needs to attend the conference, and present the paper in the assigned session.

All accepted presenters must register for the conference by **September 30th 2019**. Presenters not registered by this date will not be included in the programme and will not have their abstract(s)

published in the conference proceedings. Abstract acceptances apply only to the person who submitted the abstract and are not transferable to co-authors.

It is recommended that the presenter(s) commence all travel and accommodation arrangements immediately after receiving notification that the paper is accepted for the conference.

Conference Registration is waived for all presenters on their day of presentation.

Scheduling

The Conference Planning Committee will inform presenters if their abstract was accepted by August 30, 2019. The Committee will schedule all oral presentations and finalize the programme 30 September, 2019. Presentations will be organized into sessions by topic, and the Committee will make every effort to ensure optimal placement of each speaker.

Presentations may be scheduled any time from the afternoon of Day 1 (Monday 2nd December) of the conference through the afternoon of Day 5 (Friday, 6th December), and it is expected that all presenters will be available during any of these time slots. Special scheduling requests will not be accommodated, and presentations will not be moved once scheduling is complete.

In September, an updated schedule-at-a-glance will be posted on the conference website and circulated to accepted presenters via email so they can make note of the day, time and session in which they will be presenting.

SUMMARY OF IMPORTANT DATES AND DEADLINES

- June 24, 2019: Call for papers and presentations opens
- July 31, 2019: Call for papers and presentation closes
- August 30, 2019: Notification to Presenters on acceptance
- September 15, 2019: Deadline for presenter registration for conference
- October 31: Deadline for the submission of written papers
- November 15, 2019: Deadline for submission of PowerPoint
- September 30, 2019: Schedule-at-a-glance is available on the conference website

PUBLICATION

- Accepted abstracts will be reproduced in the conference publications verbatim, therefore it is expected that authors will follow commonly accepted rules of English syntax, grammar, and punctuation. Poorly written abstracts and abstracts not directly relevant to the conference topics will not be accepted.