

Procurement Notice

For the intention to establish a Framework Agreement for the Procurement of Goods and Related Services

Purchaser	Caribbean Disaster Emergency Management Agency (CDEMA)
Framework Agreement Title	Supply of Humanitarian Emergency Relief Items
Reference	FA01/2019/01

1. The Purchaser is undertaking the Primary Procurement with a view to concluding a Framework Agreement. The Purchaser is the Lead Purchaser with the Governments of the CDEMA Participating States granted access to conduct Secondary Procurement under this Framework Agreement. The Purchaser now invites applications from eligible Bidders for the Supply of Relief Items to CDEMA Participating States.
2. The Primary Procurement will consist of a Pre-Qualification Questionnaire (PQQ) to determine the bidder's ability to deliver against the proposed Framework Agreement. Bidders successful at this stage will be invited to submit a Bid.
3. The Framework Agreement to be concluded will be Multi-User. A list of the users (participating Purchasers) entitled to purchase under the Framework Agreement will be provided in the Bidding document.
4. The Framework Agreement to be concluded will be closed. Therefore new suppliers cannot be added to the Framework Agreement.
5. The selection of a Framework Agreement Supplier to be awarded a Call-off Contract will be done through a Secondary Procurement process as defined in the Bidding document. However, the conclusion of a Framework Agreement shall not impose any obligation on the Purchaser, including participating Purchasers, to purchase Goods under the Agreement. The conclusion of a Framework Agreement does not guarantee that a Framework Agreement Supplier will be awarded a Call-off Contract.
6. Bidding will be conducted through International Competitive Bidding Procurement using CDEMA's ICB for Framework Agreements procurement documents and processes and is open to all eligible Bidders as defined in the Bidding Documents.
7. Bidders may submit Bids for one or more lots.

8. The Framework Agreement shall be concluded for a maximum Term of four [4] years from the commencement date stated in the Framework Agreement. The initial Framework Agreement Term will be two [2] years with the option to extend by up to two [2] more years.
9. The Primary Procurement shall establish a Framework Agreement with the Bidder(s) offering the Lowest Evaluated Bids in accordance with the evaluation criteria in the Bidding Documents.
10. The Purchaser may request Framework Agreement Suppliers offer additional similar items to be added to the Framework Agreement. This may include modified specifications and similar products ensuring the Purchaser has access to technological developments within the market.
11. Interested eligible Bidders may obtain further information including the Bidding documents from Ms Keisha Atwell via email: procurement@cdema.org.
12. The deadline for the submission of the PQQ is 18th March 2019 1600 AST.
13. All details regarding the submission of documents throughout the Bidding Process are stated within the Bidding Documents.
14. All communication with CDEMA relating to this PQQ must be made through the Procurement Officer in writing to either the address below or the following e-mail address: procurement@cdema.org.

Yours faithfully,

Keisha Atwell

Procurement Officer

procurement@cdema.org

Caribbean Disaster Emergency Management Agency (CDEMA)

Resilience Way,

Lower Estate,

St. Michael,

Barbados.